



Workforce Solutions Child Care Services
2002 W Loop 289 STE 117, Lubbock, TX 79407
806-744-3572 or 800-658-6284

Verification of Ended Employment

To be completed by: Human Resources, Payroll Dept or Direct Supervisor:

This form is being given to you by a parent/caretaker who needs confirmation of their last date of employment with your company for child care purposes only.

This information will **not** be shared with any other agencies.

Please fill out the information below and sign the form.

Name of Parent/Guardian: _____

Social Security Number: _____

Company Name: _____

Hire Date: _____ End Date: _____

Printed Name of person providing information: _____

Signature: _____

Title: _____

Direct Telephone Number: _____

Below to be filled out by CCS Representative:

Verified by _____ With _____ Date _____



Workforce Solutions South Plains is an equal opportunity employer/programs. Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas: 711 (voice); 800-735-2989 (TDD); or Relay Texas Spanish 800-662-4954.